UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250 **Notice LP-1836**

For: State and County Offices

Reminder to Date-Stamp CCC-633 LDP Requests

Approved by: Acting Deputy Administrator, Farm Programs

Bradley Karmen

1 Date-Stamping CCC-633 LDP Requests

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Background 8-LP, subparagraph 301 A requires that CCC-633 LDP requests must be

date-stamped when received in the County Office to indicate the request date. A recent COR report included findings which indicated several County Offices failed

to date-stamp CCC-633 LDP requests.

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Purpose This notice reminds State and County Offices of the policy for accepting and

date-stamping CCC-633 LDP requests.

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Date-Stamp CCC-633 LDP

Request

LDP requests must be date-stamped when CCC-633 LDP requests are received in the County Office. County Offices are reminded to follow policies and procedures

for accepting LDP requests according to 8-LP, subparagraph 301 A.

Disposal Date	Distribution
April 1, 2003	State Offices; States Offices relay to County Offices

4-5-02 Page 1